Course Sample Syllabus

NUR 48200 Nursing Leadership and Management

Texts and Materials:
The list of required and recommended textbooks can be found online on the RN to BSN web page.

Additional readings and resources will be assigned throughout the modules. Some of these resources will be available through the Purdue University Northwest Library’s electronic databases. Others will be internet resources available through links in the course.

Student Learning Outcomes:

1. Differentiate the evolving professional roles of leader/manager
2. Design unique strategies to promote adaptation to professional nursing roles
3. Utilize current research in nursing to analyze the effect of leadership styles on dynamic group interaction and goal attainment
4. Examine dynamics of interpersonal and organizational communication that affect implementation of the collaborative nursing roles
5. Utilize change and conflict-management strategies to promote adaptive responses in individuals and small groups
6. Apply the critical-thinking process in problem-solving and decision-making while assuming the role of leader/manager
7. Evaluate the quality of nursing practice by using the key aspects of a quality improvement program
8. Discuss the role of the leader/manager in promoting interdisciplinary collaboration in the healthcare team

Teaching/Learning Methodologies:

- Online Lessons
- Guided Learning
- Individual Assignments
- Writing Assignments
- Interactive Discussions
- Web Searches

Academic Integrity:

Academic Integrity
Honor Code
Please note that all references to credit sources, online or otherwise, must be in the format recommended by the American Psychological Association (6th Edition). The copying and pasting of any published or unpublished text, including information from websites and other online sources, without proper authorship credit (e.g., quotation marks, in-text citation and full reference) is a form of plagiarism. Please refer to the Purdue University Northwest Student Handbook and the Online RN to BSN Student Handbook for further details.

Withdrawal Policy:

If you choose to withdraw from the course for any reason, please review the Online RN to BSN Student Handbook for details. It is your responsibility to execute these procedures correctly and before the deadlines. The deadline to drop a course without receipt of a grade for the course is the Wednesday of the fourth week of the class at 4:00 p.m. Central Standard Time. An email request to drop the course must be sent BEFORE this deadline.

Grading Scale:

Successful completion of the course requires you to complete mandatory assignments and participate in course activities. You must earn a grade of at least “C” in all nursing courses to receive credit toward the BSN degree. A grade of less than C will require you to repeat the nursing course. A minimum of 78% must be obtained to pass the course. Any grade on a nursing course that is less than 78% is considered failing.

All participation will be electronically monitored. Late assignments may be penalized unless prior arrangements have been made with the faculty.

NOTE: The grade book for this course is cumulative. This means that your score is based off of total points earned and not the percentage score of each graded item. At the beginning of the course, you begin with zero points and begin to accumulate points. At the end of the course, your total points earned will be used to calculate your grade for the course. You can calculate your grade at any time by adding the points you’ve earned and dividing that total by the total possible points.

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<tr>
<th>NUMBER GRADE</th>
<th>LETTER GRADE</th>
<th>QUALITY POINT</th>
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</thead>
<tbody>
<tr>
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<td>A</td>
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<tr>
<td>85 - 92</td>
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<td>78 - 84</td>
<td>C</td>
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<tr>
<td>70 - 77</td>
<td>D</td>
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<tr>
<td>69 OR LOWER</td>
<td>F</td>
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Writing Guidelines:

It is expected that you write using APA format. If you are not familiar with APA format, then you are responsible for learning it. The APA Publication Manual (6th Edition) is the guide used in the College of Nursing.
of Nursing. **We recommend** purchasing a copy of the Publication Manual. The Purdue Online Writing Lab (OWL) has more information about writing services, including one-to-one consultations, English as a Second Language conversation groups and workshops, and APA information/formatting help.

**Course Policies:**

1. All policies stated in the PNW Student Handbook and the Online RN to BSN Nursing Student Handbook will be adhered to.

2. Active participation in class discussions is integral to an optimal learning experience and success in the course. Since this course is heavily weighted in discussion and debate, weekly participation online is mandatory.

3. Missing one week or more of discussion during the semester will result in being administratively dropped from the course and/or receiving a course failure. Posting after due dates constitutes class and discussion absence.

4. It is your responsibility to seek help from the instructor, if needed. All communication to faculty should be done in writing using faculty email addresses listed in the syllabus.

5. You are responsible for all material presented, PowerPoints, faculty- or student-led discussions, virtual assignments, and postings on Blackboard. You are expected to check Blackboard for course mail or announcements, assignments and grade postings on a regular basis.

**Course Assignments:**

**Discussions:** Discussions among and between classmates are a major component of this course. At several points in this course, you will be asked to respond to or reflect upon a case study provided by the instructor. Your response should consist of complete sentences and should meet the requirements listed in each discussion assignment instructions. Additionally, you are required to post thoughtful and scholarly responses to other student postings each week.

**Speed of Trust:** In each of the four Speed of Trust assignments, you will write a short, informal, opinion-based paper (1-2 pages) that addresses a question posed by the instructor. In each paper, you will be asked to critically reflect on your personal experiences and/or to apply what you have learned in the module to current practice.

**Emergency Preparedness:** In this assignment, you will develop a detailed emergency preparedness plan for yourself and your family utilizing the American Red Cross website or any other government website for directions.

**Critical Incident Paper:** In this assignment, you will write a 2-3 page paper describing an event you experienced involving time management, delegation, prioritization, leadership or management style or conflict management that had an impact on patient care.
Course Organization:

There are five modules in this course. Each module represents one week of activity.

- Time Management, Prioritization, Delegation
- Leadership and Management
- Change and Conflict Resolution
- Organizational Structure and Emergency Planning
- Quality Improvement